

Accounting & Finance

In this program students will expand critical thinking skills, improve math skills, master computer applications, & learn accounting operations such as: accounting concepts, financial statements, Microsoft excel, Accounting Software & business operations. Careers associated with this program are; CPA, banker, accountant, and many more. Students will participate in the Heritage Family Credit Union branch and the Campus Store at the CDC to gain work experience and customer service skills.

High School Credit (s): 3 credits earned in Accounting & Finance 1 (**Math, Tech. & Elective**)
3 credits earned in Accounting & Finance 2 (**Math**)

College credit(s): Up to **3 CCV credits available** **SAVINGS OF \$783** (according to 2017/2018 tuition rate)

Certification(s) Link & Learn Basic Taxation (20 – 25 hrs.)
Link & Learn Basic Tax Ethics (8 – 10 hrs.)

Grades: 10th – 12th **Numerically Graded** **Year Long** (each program)

Students should have completed Algebra 1 with a 70% or higher & instructor permission. Business Basics, word processing & spreadsheet skills are suggested as preparatory courses & skills.

Introductory Classes to the Accounting & Finance Program

Business Basics: This 55 minute class will prepare students for both the Accounting & Finance & Business Management Programs. Students will use various computer application programs relevant to the business world such as Word, Excel & PowerPoint. Decision making, time management, personal finance, career research & communication skills will be applied. Students will create a variety of business documents using Microsoft Office software.

High School Credit(s): 0.5 credits earned towards technology or elective credits.

Personal Finance: This course will teach students how to manage money. Students learn about finance through a variety of methods including simulations and games such as a simulated stock market game as well as a Personal Finance simulation. These games will teach students how to: balance a checkbook, invest in the stock market, create a budget, evaluate purchases, and much more.

Grades: 9th – 10th **Numerically Graded** **One Semester Long** (each program)