1 Southwest Vermont Regional Technical School District (SWVRTSD) Regional Governing Board Meeting Minutes: Monday, June 21, 2010 2 3 Assembly Room, Career Development Center 4 Members Present: Gloria Alexander; Kevin Goodhue; Larry Johnson; Leon Johnson; Frank 5 Lamb; Ed Letourneau; Jon Peaslee. 6 7 8 Members Absent: Justin Corcoran; Claude DeLucia; Rickey Harrington; Fran Kinney. 9 10 Staff and Others Present: Greg Lewis, Business Manager; Bob Montgomery, Assistant Director; Sandy Redding, Office Manager. 11 12 Videotaping: CAT TV 13 14 Recorder: Barb Schlesinger 15 16 At 6:30pm, Lamb called the meeting to order and noted there will be no regular Board 17 meeting in July. 18 19 20 Public Comments There were none. 21 Agenda Changes/ Additions 22 23 Peaslee moved and Goodhue seconded a motion to move the Agenda. All in 24 attendance voted in favor. 25 26 **Consent Agenda** 27 Minutes of the May 13, 2010 Strategic Planning Committee Meeting 28 -Minutes of the May 17, 2010 Regional Governing Board Meeting 29 30 SWVRTSD Payroll Warrant # 123 06/21/2010 in the amount of \$ 13,750.76 31 -SWVRTSD Payroll Warrant # 1046 06/21/2010 in the amount of \$ 62,746.33 32 _ SWVRTSD Payroll Warrant # 124 33 06/21/2010 in the amount of \$ 15,913.03 SWVRTSD Payroll Warrant # 1048 06/21/2010 in the amount of \$ 64,633.82 34 SWVRTSD Payroll Warrant # 125 06/21/2010 in the amount of \$ 16,673.20 35 -36 SWVRTSD Payroll Warrant # 1049 06/21/2010 in the amount of \$ 59,695.38 _ SWVRTSD Payroll Warrant # 126 06/21/2010 in the amount of \$ 26,530.13 37 _ SWVRTSD Payroll Warrant # 1050 06/21/2010 in the amount of \$114,144.89 38 39 SWVRTSD Vendor Warrant # 1047 05/28/2010 in the amount of \$ 93,066.16 40 _ SWVRTSD Vendor Warrant # 1051 06/21/2010 in the amount of \$ 88,119.29 41 42 Peaslee moved and Goodhue seconded a motion to accept the Consent Agenda. All 43 in attendance voted in favor. There was no discussion. 44 45 46 **Committee Reports** 47 Strategic Planning Alexander provided a summary of the committee's work during the 2009/2010 school 48 year. The five goals, and what they have accomplished, follow: 49 50 1. Community education 51

1 2 3 4		 CDC is holding monthly seminars open to the public on such topics including protecting your child from bullies to personal finance CDC has expanded its presence in the community and the northern part of the county through work projects and other ventures
5	2	Employ obility
6	۷.	Employability
7		• Every CDC completer will leave with both a hard copy and electronic portfolio
8		• Every portfolio will contain a center wide core group of items such as a resume,
9		letters of recommendation and an employability transcript
10		 The CDC will maintain an historic electronic copy of these portfolios
11	•	
12	3.	Greater student involvement
13		The CDC will determine the percentage of students involved in CTOs
14		 The CDC will set an annual target regarding increasing this involvement
15		percentage
16		
17	4.	Focus on curriculum
18		• Faculty and administration will establish targets and goals to evaluate each
19		program with respect to such things as academic rigor and workforce relevance
20		A mechanism for evaluating when programs need to be refined through
21		curriculum writing, when new programs need to be suggested and when old
22		programs need to be retired will be created
23		A mechanism for evaluating academic rigor and workforce relevance in such
24		areas as experimental learning with group activities , workforce readiness and
25		workplace safety will be created
26	_	
27	5.	Overall program and school evaluation
28		CDC will develop rubrics to measure and evaluate overall program and school
29		effectiveness
30	A 1.	even den euten de dithembre te the Denembre ent of Lehen and remarke entetimes from level
31	Alexander extended thanks to the Department of Labor and representatives from local	
32		siness partners for their interest and reported the committee will reconvene in
33	36	eptember.
34 35		on Johnson commented the report was very good and that this was something that
35 36		eded to be done for a long time.
37	ne	
38	Directo	or/ Superintendent's Report
39		noted the Board members had received a hard copy of Barone's monthly report in
40	their packet and called for any comments. Leon Johnson commented that the hard copy of	
41		ort does not make reference to CDC's website <u>www.svcdc.org</u> , nor does it include
42		ks. Being that the CDC is a technology center, this omission should be addressed.
43		
44	Chairn	nan's Report
45		reported that he and Dr Barone attended the May meeting of the Bennington Rutland
46		visory Union in Dorset. Those in attendance were very excited about the CDC's
47		of studies and programs, noting that CDC offers more than others in the area.
48		dly, they were very receptive to increasing the amount of students from the
49	Norths	hire attending CDC; Barone's report additionally notes positive discussion with a
50	private	school in the Northshire having students attend the CDC in the fall (Item # 10).

1 Lamb extended thanks to Kelly McElheny and her students for the super job they are doing maintaining the flower beds at the entrance to the CDC; these beds are the first impression 2 visitors get of the CDC. 3 4 5 Lamb commented that he is happy with the way the Action Item list is working. He thanked Barb Schlesinger for her assistance with this job. Leon Johnson inquired as to the action 6 7 item of posting and linking of policies and administrative regs online. This still needs to be 8 done. Redding noted it has been started. 9 Lamb noted that administration was given a letter tonight regarding a personnel issue. 10 Administration will investigate and probably there will need to be a Special Meeting in July 11 12 on the issue. 13 **Executive Session** 14 Lamb reported there would be two executive sessions tonight: 1) for contract (employee) 15 and 2) for personnel (salary). 16 17 At 6:40pm Peaslee moved and Letourneau seconded a motion to enter Executive 18 Session to discuss Contract and Personnel. All present were in favor. 19 20 At 7:01pm Larry Johnson moved and Leon Johnson seconded a motion to exit 21 Executive Session. All present were in favor. 22 23 Peaslee moved and Leon Johnson seconded a motion to approve the contract with 24 changes for the technical support position. Hand votes were cast with all in 25 attendance voting in favor. 26 27 28 Peaslee moved and Leon Johnson seconded a motion to approve the salary increase for the treasurer of the district from \$10,045 to \$10,550. Hand votes were cast with 29 all in attendance except Larry Johnson, who voted nay, voting in favor. 30 31 Adjourn 32 33 At 7:02pm, Goodhue moved and Peaslee seconded a motion to adjourn. All in 34 attendance were in favor. 35 36 37 Attachments: **RGB** Meeting Minutes May 17, 2010 38 -Strategic Planning Committee Minutes May 13, 2010 39 Payroll Warrants # 123 & # 1046 Dated June 21, 2010 40 -Pavroll Warrants # 124 & # 1048 Dated June 21, 2010 41 _ Payroll Warrants # 125 & # 1049 Dated June 21, 2010 42 -Dated June 21, 2010 Payroll Warrants # 126 & # 1050 43 Vendor Warrant # 1047 Dated May 28, 2010 44 45 Vendor Warrant # 1051 Dated June 21, 2010 _ Revenue & Expenses, Treasurer's Statement of Cash Flow 46 _ 47 Director/ Superintendent's Report Report on new copier 48 -Action Item update 49 -50 Executive Session items (2) -Strategic Planning Committee's Report (distributed at meeting) 51 _