- Southwest Vermont Regional Technical School District (SWVRTSD)
- 2 Regional Governing Board Meeting Minutes: Monday, February 22, 2010
  - Assembly Room, Career Development Center

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- 5 Members Present: Gloria Alexander; Justin Corcoran; Claude DeLucia; Kevin Goodhue;
- 6 Rickey Harrington (arrived @ 6:33); Larry Johnson; Leon Johnson (arrived @ 6:45); Fran
- 7 Kinney (arrived @ 6:45); Frank Lamb; Ed Letourneau; Jon Peaslee.

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- 9 Staff and Others Present: Dr Frank Barone, Director/ Superintendent; Ian Fisher, student;
- Wendy Klein, Co-op Coordinator; Elliot Lewis, student; Greg Lewis, Business Manager;
- Bob Montgomery, Assistant Director; Sandy Redding, Office Manager; Mark Schmitz, VT
- 12 Composites, three parents.

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Videotaping (Program was not broadcasted): Sandy Redding

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16 Recorder: Barb Schlesinger

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At 6:30pm, Lamb called the meeting to order, welcomed all and wished good luck to all candidates in the county running for office.

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21 **Public Comments** There were none.

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**Agenda Changes/ Additions** 

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Peaslee moved and Goodhue seconded a motion to move the Agenda. All were in favor. There was no discussion.

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- **Presentations**
- Engineering and Design students Ian Fisher and Elliot Lewis were on hand to give individual PowerPoint presentations on their coop experiences.

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- Fisher began by introducing his coop supervisor at Vermont Composites, Mark Schmitz.
- Fisher noted his interest was in mechanical engineering and his goals for the coop were to
- learn more about engineering and to improve his job skills for the future. Fisher felt that
- 35 CDC had prepared him well for the coop and that he learned many different business soft
- 36 skills at VT Composites. Ian passed around samples of VT Composite materials and
- answered technical questions of the board members. Montgomery asked if the coop work
- was collaborative; lan responded that he was involved with weekly team meetings of at
- least seven people and enjoyed this team work and learning 'there is more than one way to
- solve a problem'.

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Fisher felt his coop experience was very positive and he plans to pursue this career path, starting at Hudson Valley and then transferring for his bachelors. His advice to others is to take the CDC CAD class, Engineering and Design, the highest-level math and science classes at the high school, and coop in their senior year.

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Elliot Lewis spoke of his interest in Naval Architecture and Marine Engineering as a career. Lewis noted this would require Coast Guard licensure and a minimum of a four-year degree. Lewis highlighted the classes needed for the Coast Guard Academy's program of study and noted that employment and salary outlooks were both very good for this field.

50 51 Elliot reported on his coop this past summer at Berkshire Wooden Boat in Dalton MA under the owner, Chris Matoon and his son. The business does restoration work of old boats and documents their individual histories. Lewis's goals centered on hard skills:

- 1. Learning classical construction of boats (how they were originally made)
- 2. Learning all the parts of a boat (witnessing the fabrication process).

Lewis explained that his coop was not typical; the work was hands-on and involved watching a master craftsman and then doing the work himself. Lewis noted he learned some soft skills (working with customers) but mostly he learned hard skills, 'the tricks of the trade'.

Elliot has been accepted by the Mass Maritime Academy and is waiting to hear from the Coast Guard Academy. His advice for a student cooping at Berkshire Wooden Boat is to be ready for a lot of hands-on work. There was a brief Q&A period about the ship slides and Elliot's interest in boats.

Wendy Klein, Coop Coordinator, commented on the extremes of these two coops; VT Composites, who has been receiving students for 8 years and Berkshire Wooden Boats which the student located by himself. Lamb thanked the students.

## **Consent Agenda**

- Minutes of the January 14, 2010 Strategic Planning Committee Meeting
- Minutes of the January 19, 2010 RGB Meeting
- Minutes of the January 26, 2010 RGB Special Meeting (Warning of Annual Meeting)
- SWVRTSD Payroll Warrant # 115 01/27/2010 in the amount of \$ 11,720.02
- SWVRTSD Payroll Warrant # 1030
  SWVRTSD Payroll Warrant # 116
  01/27/2010 in the amount of \$ 64,695.35
  02/22/2010 in the amount of \$ 21,128.52
- SWVRTSD Payroll Warrant # 1032 02/22/2010 in the amount of \$ 60,210.40

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SWVRTSD Vendor Warrant # 1031 01/27/2009 in the amount of \$ 17,216.89
 SWVRTSD Vendor Warrant # 1033 02/22/2010 in the amount of \$102,054.58

Peaslee moved and Goodhue seconded a motion to accept the Consent Agenda. All were in favor. There was no discussion.

### **Field Trip Requests**

FBLA March 30 → April 2 Burlington VT 10 students

SkillsUSA March 15 → March 16 Burlington VT 27 students

Peaslee moved and Corcoran seconded a motion to approve the FBLA and SkillsUSA field trips. All were in favor. There was no discussion.

#### **Action Items**

♦ Lamb reported that Bill H.650, sponsored by Representative Anne Mook and relating to technical center tuition, full-time equivalent enrollment and the award of a technical degree has been, has been read in the House. Barone will contact Mook to see where this goes next and if CDC will need to testify.

◆ Lamb reported another Bill related to technical education has been introduced, H.612.

  Lamb asked the Board if they would authorize the Superintendent Evaluation Committee to also negotiate with the superintendent in regards to his increase in salary for 2012. The Committee would then comeback to the Board with a figure.

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Lamb explained the Superintendent's contract has a clause wherein the contract rolls over automatically, without Board action. This rollover will happen next month. The Board can either take action to add a year or let it automatically add a year. To end the contract in 2011, the Board would have to actively do so. A decision as to the Superintendent's contract would have to be made at the March meeting (before April 1) or it could simply be allowed to rollover.

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It was noted that Harrington, Corcoran and Peaslee constitute the Superintendent Evaluation Committee.

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Letourneau moved and Goodhue seconded a motion to authorize the Superintendent Evaluation Committee to negotiate the 2012 salary increase for the Superintendent. All were in favor.

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# **Committee Reports**

→ Outreach

Corcoran reported that:

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- The CDC students printed the course catalog, Annual Report and post card notification in-house and they came out beautifully.
- There will be an Open House Thursday, February 25 at 6:30; preceding the event FBLA will hold a Pizza Night fundraiser at 5:00.
- Two 15-Second commercials have been purchased. Barone showed the completed one at the meeting, which needs minor editing (the CDC logo). There was brief discussion about how well the commercial came out, when they would be completed, and different ways they could be used.

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## **Director/ Superintendent's Report**

Barone noted the last several weeks have been very busy. He then briefly went through the report, highlighting the following items:

- A 100% pass rate on the Automotive Competency Assessment,
- #2 DECA donated and arranged shipment for 25 cases of bottled water for the Haitian Relief Effort
- #3 Oliff Russell, CDC 'Hero', who helped another student he didn't know in need
- #4 Forestry students helped split 10 cords of wood for the Wood Warms program
- #5 Second Quarter Honor Roll
- #6 Cosmetology's Haircuts for Haiti fundraiser.

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Peaslee inquired if Joy Ketchum, Pownal Elementary principal had contacted Barone regarding CDC printing Pownal's Annual Report. Barone reported as of yet she had not.

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Barone then requested the Board's permission to attend a Conference on Sino-American Education and Work Training this coming April 11-24 in China. Barone explained the seminar was being sponsored by the University of Vermont, only ten Vermont school administrators were selected, and two other administrators from SVSU are attending. Regarding cost, UVM pays for the majority and Perkins will pay for the local portion (professional development).

learning more about education and in particular, tech education in China. He also feels that 2 3 a better relationship between CDC and UVM will develop. 4 Peaslee moved and Goodhue seconded a motion to give Dr Barone permission to 5 attend the Conference on Sino-American Education and Work Training. All were in 7 favor. **Chair's Report** 9 10 Lamb asked Board members who are planning to attend Floor Meetings to please let Sandy know in order that she can arrange to get attendees on the respective local 11 12 Agendas. 13 Lamb noted that Barone and he visited Readsboro and Stamford to deliver the Annual 14 Reports. Barone commented about the differences in school scheduling. 15 16 **Executive Session** 17 At 7:20pm, Peaslee moved and Corcoran seconded a motion to enter Executive 18 Session for the purpose of 1) Superintendent's Evaluation (personnel) and 2) 19 20 negotiations. All were in favor. 21 Barone, Montgomery and Lewis entered Executive Session with the Board members; 22 23 Peaslee stepped out during ESP discussion. 24 25 At 7:58, the Board exited Executive Session. 26 27 Peaslee moved and Goodhue seconded a motion to take action and accept the 28 Superintendent Evaluation Report with the recommendations /goals to be added in writing. All were in favor. 29 30 31 Other Barone reported that he had sought legal council regarding two issues: 32 1. CDC Board Members and Health insurance. The legal opinion is that there is no 33 reason why board members and elected officials cannot be offered health insurance 34 at 100% cost. However, CDC's carrier Blue Cross/ Blue Shield does not allow it. 35 36 2. Gift of Public Funds. The legal opinion is that it is not considered a gift of public 37 funds as long as the project was 1) created as part of the curriculum and 2) the 38 student does not sell the project. Barone will look into creating a form to use next 39 year regarding 'make & take but not sell'. Discussion as to parents supplying 40 materials, material's monetary value, Club Accounts and CDC's Tag Sale site

There was brief discussion as to what Barone would bring back. Barone anticipates

Adjourn

followed.

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At 8:07pm, Corcoran moved and Peaslee seconded a motion to adjourn. All were in favor.

| 1  | Attachments:            |   |                                      |
|----|-------------------------|---|--------------------------------------|
| 2  | -                       | Strategic Planning Committee Meeting Minutes  | January 14, 2010                     |
| 3  | -                       | RGB Meeting Minutes                           | January 19, 2010                     |
| 4  | -                       | RGB Special Meeting Minutes                   | January 26, 2010                     |
| 5  | -                       | Payroll Warrants # 115 & # 1030               | Dated January 27, 2010               |
| 6  | -                       | Payroll Warrants # 116 & # 1032               | Dated February 22, 2010              |
| 7  | -                       | Vendor Warrant # 1031                         | Dated January 27, 2010               |
| 8  | -                       | Vendor Warrant # 1033                         | Dated February22, 2010               |
| 9  | -                       | Revenue & Expenses                            |                                      |
| 10 | -                       | Treasurer's Statement of Cash Flow            |                                      |
| 11 | -                       | Director/ Superintendent's Report             |                                      |
| 12 | -                       | Field Trips (2)                               |                                      |
| 13 | -                       | Director Request: Conference on Sino-American | <b>Education &amp; Work Training</b> |
| 14 | -                       | Annual Reports (2): 2007/ 2009                |                                      |
| 15 |                         |   |                                      |
| 16 | Distributed at Meeting: |   |                                      |
| 17 | -                       | Attorney's Opinion                            |                                      |