

1 **Southwest Vermont Regional Technical School District (SVRTSD)**
2 **RGB Policy Committee Meeting Minutes: Monday, June 7, 2021, Zoom Online Meeting**

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4 **RGB members present:** A. Edelson; A. Haytko; L. Johnson, TJ Williams and J. Kelly

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6 **CDC represented by:** Meg Honsinger, Assistant Director; J. Lamson at 10:43AM

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8 **Recorder:** Sandra Redding, Administrative Assistant to the Superintendent

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10 Meeting was called to order by Chair L. Johnson at 10:30AM. As there were no comments/concerns from
11 any public, he began a discussion on how policies are created, how the public has the opportunity to
12 make suggestions/comments/concerns for any potential new or established policies as updates are
13 considered and the time frame for warning and approving new/updated policies.

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15 Johnson asked for motion to accept minutes of previous policy committee meeting. With motions from A.
16 Edelson and A. Haytko, minutes were unanimously approved.

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18 Discussion ensued concerning **Policy C1000, Policy on Policies**, and how/why policies are created,
19 what the process is and how the public may participate in the process. No further changes or discussion
20 are needed for this policy as of this time.

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22 **Policy C5065-Verbal/Physical Assault of an Employee**

- 23 • Concerns:
- 24 ○ Verbal or physical threats from student-discipline piece specifics seem good
 - 25 ○ Define disabilities and how diagnosed; how those not diagnosed can fall thru the cracks
 - 26 w/o regulations to protect them
 - 27 ○ Some measures are looked at broadly
 - 28 ○ Administrative regs cover day to day issues and reflect Vermont state law in most cases;
 - 29 continue proper evaluation; track results and what took place
 - 30 ○ **Policy C5050-Discipline of Students, Suspension and Expulsion of Students-**
 - 31 Very well done, outlines all possibilities; follows Department of Education rules;
 - 32 challenged students sometimes abuse staff; specialized and restraint training needed;
 - 33 We have a different environment here at SW Tech, so that behavior usually do not occur.
 - 34 What do admin regs say? How is assault of an employee handled? Immediate
 - 35 suspension/removal to protect all involved is the most common action.
 - 36 ○ **Policy C2200-Anti-discrimination**
 - 37 SW Tech will undergoing an audit in the fall for compliance. We are, to the best of our
 - 38 knowledge, compliant to legal guidelines in all areas. There will be a visit to our facility
 - 39 from the state to insure and inform us of any updates and new guidelines. Perhaps there
 - 40 should be more specific language in our policy. A. Edelson suggested we look at
 - 41 Hartford school policy and be pro-active in our approach. Specific language and key
 - 42 definitions should be readily apparent. We, of course, follow state law and circumstances
 - 43 are covered by administrative regulations. Committee members would like to know/see
 - 44 more about the admin regs. A visit to our website will inform the public of our policies
 - 45 and regs. There are also Vermont state sites for more information.

46 Committee decided **C5065** is ok as reviewed and no update needed. **C2200** will be reviewed one more
47 time at next meeting as will **C5050**. Committee will next look at C2200, C5050, C6000, C7195, C4400
48 and C4035 as year progresses.

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50 Committee will plan on meeting before next full board or mid-September.

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52 Meeting adjourned at 11:53 AM with motions from Edelson and Williams. Unanimous.

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1 **Southwest Vermont Regional Technical School District (SVRTSD)**
2 **RGB Policy Committee Meeting Minutes: Monday, May 3, 2021, Zoom Online Meeting**

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4 **RGB members present:** A. Edelson; A. Haytko; L. Johnson and J. Kelly

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6 **CDC represented by:** Meg Honsinger, Assistant Director;

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8 **Recorder:** Sandra Redding, Administrative Assistant to the Superintendent

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10 Meeting was called to order by Honsinger at 10:02AM. She asked for any public comments/concerns.
11 Hearing none, she invited nominatons for chairperson of this committee. L. Johnson was nominated and
12 unanimously elected to the chair position. He accepted and requested a nomination for vice-chair. A.
13 Edelson was nominated and unanimously elected to this position. He accepted as well.

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15 Johnson then shared the process of how the policy committee works and moves forward. He informed
16 the group that SW Tech Pre-law instructor, John Lamson, assists this committee as needed and Sandy
17 Redding usually attends meetings to take the minutes. Agendas and meeting times are processed thru
18 the SW Tech office with input from the committee as well as any other concerned parties. He went on to
19 explain how to find the district policies on our website, how they are broken down into categories and why
20 they are marked with a "C". Every year, the committee works on several policies to update and is always
21 willing to entertain any thoughts/concerns from the community. We receive input from the Vermont School
22 Boards Association as to recommended policies and current law statue requirements. This committee
23 takes suggestions under advisement to see if they apply to our specific situation. Ideas for policy are
24 brought to the committee, research is done before a policy is crafted. When discussed and a final draft
25 completed, policy is then brought to the full board for vote to warn. Warning of policy is done to alert the
26 public and provide a time of feedback before the policy is voted on for adoption. Policy is then presented
27 to full board for adoption and vote taken. If approved, policy is added to website and enacted. Policies list
28 the date of warning, adoption and any revision when applicable. Johnson then suggested **Policy C1000,**
29 **Policy,** be reviewed for the next meeting. He asked if there were any others that might need a review at
30 this time. Jackie Kelly offered that there have been some concerns shared at union meetings about
31 sufficient protections for teachers in case of verbal or physical attack on school grounds by students. Art
32 Haytko shared that his son works in the school system and has had a bad experience in this area. This is
33 a vital concern for teachers/paras. Our **Policy C5065, Verbal/Physical Assault of Employee,** covers
34 this area. The committee would like to review/update this policy with input from anyone who is interested,
35 be it union reps, teachers, general public. All are invited to comment. A. Edelson asked if the committee
36 might consider **Policy C2200, Anti-discrimination** for review/discussion. Johnson stated these three
37 policies would be placed on the agenda for the next meeting which will be Monday, June 7, 10:30AM.
38 Meetings will continue online for the near future.

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40 With no further business, motion made to adjourn unanimously at 10:33AM.
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