



TECHNOLOGY DEPARTMENT
Michael Lawler – Technology Coordinator

COMPUTER LOAN PROGRAM

Dear Parent/Guardian:

Your student may be eligible for a computer through our surplus equipment program that is being piloted at the Southwest Vermont Career Development Center. The program is formally known as the Computer Loan Program and the purpose of this plan is to help increase academic achievement by providing computers to students who do not currently have access to one at home. The computers that will be utilized are computers that have been pulled from circulation as a result of the schools replacement cycle. The computer will come, at a minimum, with a Windows 2000 or XP operating system, Open Office and/or Microsoft Works and a browser for Internet access (if purchased by the home). The CDC will provide these computers at no charge, however the Career Center will not be able to provide technical support, virus or spam software.

To apply for a computer please complete the attached form and return it to the Career Development Center office as soon as possible. Please understand we may not be able to accommodate every applicant, but we will distribute all available computers on a first come first served basis. Once families take possession of the computer they are free to install and/or upgrade any portion of the computer. When the computer is no longer needed you may dispose of it in an ecologically friendly way or return it to the technology department for recycling. If your computer quits working and you desire another one you will need to trade in the broken one and fill out a second form, mark the appropriate box and return it to the school for review.

Overall we feel this program provides a wonderful opportunity for students while maximizing the useful life of our investments.

Computer Loan Application

Southwest Vermont Regional Technical School District students/parents may qualify for a computer to take home. There is a limit of one computer per household.

****The Center has a limited number of machines on hand and this program is available while supplies last. The district expressly does not warranty, support or maintain the equipment.**

Computer systems consist of the following (*at a minimum*):

Pentium III 550-900 MHz processor
128MB RAM
CD-ROM
Floppy drive
Network Card (for broadband service if purchased by family)
17" Color Monitor

Please write a brief explanation for the need and intended use of the loaned computer system:

Parent Signature: _____ **Date:** _____
By submitting this form I am certifying that I currently do not have an adequate computer for student use

Print Name: _____ Phone #: _____
(To reach you when PC is ready for pickup)

Student Name: _____

Technical Program Enrolled in: _____

Check this box if this is a request for a replacement computer.

Please remember that we may not be able to accommodate all requests.

Technology Coordinator Approval: _____ Date: _____

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