

1 Southwest Vermont Regional Technical School District (SVRTSD)

2 **RGB Special Meeting**-Thursday, January 3, 2013, 6:35 PM in the CDC Assembly Room

3 **Attending:** James Boutin, chair; Kevin Goodhue, Larry Johnson, Leon Johnson, (at  
4 6:40 PM), Edward Letourneau and Heidi Pickering.

5 **Attending for the CDC:** James R. Culkeen, Superintendent/Director and Gregory  
6 Lewis, Business Manager

7 **Recorder:** Sandra Redding, Office Manager

8  
9 **Boutin opened the meeting with a request for any public comments. There were  
10 none. He then asked if there were any questions from board members present  
11 concerning the Fiscal Year 2014 Budget. Mr. Letourneau had several:**

- 12 • **Employee expenses were increased for this budget.**
  - 13 ○ This is due to contractual employee benefit costs.
- 14 • **Cosmetology change of \$13,000.**
  - 15 ○ Previous year, instructor w/masters; replaced w/ instructor –no masters  
16 degree
- 17 • **Business ownership new class?**
  - 18 ○ No, was called entrepreneurship previously
- 19 • **IT center wide support higher amount**
  - 20 ○ Due to new position and backup server replacements
- 21 • **Recruitment expenses?**
  - 22 ○ Always in budget; used for CDC ads and promotional materials
- 23 • **Advertising costs in another line**
  - 24 ○ Adult Education advertising and position salary decrease
- 25 • **Grounds expenses up**
  - 26 ○ Due to allocation agreement percentage; large consolidation of expense  
27 information; decrease noted as there will be no truck purchase for 2014
- 28 • **Building Maintenance costs up**
  - 29 ○ Due to repair work and employee contractual benefits

30 **Explanations were given by Jim Culkeen and Greg Lewis. Mr. Letourneau thanked  
31 both for the information and noted, "Great job!"**

32  
33 **Heidi Pickering asked about the Department of Labor Grant. Supt. Culkeen  
34 responded that it was intended for the adult composites program and we are in a  
35 partnership with this vehicle, so we do not have complete control. Ms. Pickering  
36 noted she would be interested in taking a grant writing class, something she feels  
37 would be useful for the CDC.**

38  
39 **Greg Lewis noted that there has been a consolidation of several mountain towns to  
40 for a new RED. Also, he shared the tuition rate is down .05 to a 3.95 % increase  
41 which could still come down after the March district vote.**

42  
43 **Motion was made and seconded by Ed Letourneau and Larry Johnson to adopt the  
44 Fiscal Year 2014 Budget as presented. There being no further discussion, a vote was  
45 called and a unanimous decision rendered.**

46  
47 **Kevin Goodhue motioned and Leon Johnson seconded to adjourn meeting at this  
48 time. All in agreement. Meeting adjourned at 6:45 PM.**