

1 **Southwest Vermont Regional Technical School District (SWVRTSD)**
2 **Regional Governing Board Meeting Minutes: Monday, May 17, 2010**
3 Assembly Room, Career Development Center

4
5 Members Present: Gloria Alexander; Justin Corcoran; Kevin Goodhue; Larry Johnson;
6 Leon Johnson; Fran Kinney; Frank Lamb; Ed Letourneau; Jon Peaslee.

7
8 Members Absent: Claude DeLucia; Rickey Harrington.

9
10 Staff and Others Present: Nicky Forest, Instructor (left @ 7:45); Neal Hogan, Instructor (left
11 @ 7:45); Wendy Klein, Coop (left @ 7:45); Greg Lewis, Business Manager; Meghan
12 Metcalfe, Outreach Coordinator nominee; Bob Montgomery, Assistant Director; Sandy
13 Redding, Office Manager; Adrian Sebborn, Instructor (left @ 7:45).

14
15 Videotaping: CAT TV

16
17 Recorder: Barb Schlesinger

18
19

At 6:30pm, Lamb called the meeting to order and welcomed all.

20
21 **Public Comments** There were none.

22
23 **Agenda Changes/ Additions**

24 Lamb requested 1) the roof contract be added to the Action Items and 2) that the
25 Superintendent provide at the next RGB meeting a summary of Action Items still left on
26 schedule.

27
28 **Peaslee moved and Corcoran seconded a motion to move the Agenda. All in**
29 **attendance voted in favor.**

30
31 **Consent Agenda**

- 32 - Minutes of the April 26, 2010 Education Committee Meeting
33 - Minutes of the April 19, 2010 Regional Governing Board Meeting
34 - Minutes of the April 19, 2010 Finance Committee Meeting
35 - Minutes of the April 8, 2010 Strategic Planning Committee Meeting
36 - SWVRTSD Payroll Warrant # 121 05/17/2010 in the amount of \$ 12,930.70
37 - SWVRTSD Payroll Warrant # 1042 05/17/2010 in the amount of \$ 60,055.96
38 - SWVRTSD Payroll Warrant # 122 05/17/2010 in the amount of \$ 14,639.03
39 - SWVRTSD Payroll Warrant # 1044 05/17/2010 in the amount of \$ 61,969.88
40 -
41 - SWVRTSD Vendor Warrant # 1043 04/29/2010 in the amount of \$ 34,660.72
42 *(Includes voided check # 11065 – Warrant # 1041 \$576.61)*
43 - SWVRTSD Vendor Warrant # 1045 05/17/2010 in the amount of \$ 71,949.08
44 *(Includes voided check # 11064 – Warrant # 1041 \$199.00)*

45
46 **Peaslee moved and Kinney seconded a motion to accept the Consent Agenda. All in**
47 **attendance voted in favor.**

48
49 **Field Trip Requests**

50 SkillsUSA June 21 → June 26 Kansas City MO 7 students

1 Goodhue asked about the transportation to Kansas City; the request form only indicates
 2 bus as method of transportation. Barone reported the students will be flying; the airline
 3 check box was inadvertently left blank.

4
 5 **Peaslee moved and Larry Johnson seconded a motion to approve the SkillsUSA field**
 6 **trip. All in attendance voted in favor.**

7
 8 FBLA July 13 → July 18 Nashville TN 5 students

9
 10 **Peaslee moved and Goodhue seconded a motion to approve the FBLA field trip. All**
 11 **in attendance voted in favor.**

12 Reports to the Board

13
 14 Lamb noted that the four instructors present this evening were here in response to the
 15 Board's concerns after the Enrollment Report presented at the April 19 RGB Meeting.
 16 Subsequent to that meeting, Barone requested each instructor to provide reports that
 17 include a) current status of the program(s) b) obstacles to enrollment and/or recruiting and
 18 c) plans for the future. Hard copies of tonight's reports were provided in this month's Board
 19 packet.

20 • **Business**

21 Ms Forest reported on her short block (Business Basics), long block (Entrepreneurship)
 22 and program (Business Management I and II):

23 • *Business Basics*

- 24 - Class fulfills MAUHS technology credit requirement
- 25 - Enrollment has increased from 26 students/ 2 classes (2006 – 2007) to
- 26 48 students/ 4 classes (2009 – 2010)
- 27 - Focus of study is the MS Office package and some math

28 • *Entrepreneurship*

- 29 - Class designed for students who cannot take a full year program
- 30 - Class takes many field trips to local businesses
- 31 - Enrollment has increased from 4 students/ 1 class (2006 – 2007) to 6
- 32 students/ 1 class (2009 – 2010): Project ed enrollment 2010 – 2011 is 14
- 33 students/ 2 classes.
- 34 - Major deterrent is that the class runs at the end of the day

35 • *Business Management I and II*

- 36 - Programs (I & II) are run concurrently
- 37 - Class enrollment has remained basically steady at 9-11 students. Next
- 38 year's enrollment is projected to be 14
- 39 - Major problem has been that the program has transitioned three times in the
- 40 past six years which has led to much confusion to students and guidance
- 41 - Next year (2010-2011) business rotations will be instituted within the
- 42 community
- 43 - Forest recommends this course have an embedded English credit added;
- 44 currently it is math

45
 46 Forest noted that in life people have two choices: 1) to work for someone else, 2) to
 47 work for yourself. Both require an understanding of business.

48
 49 Brief discussion about the 'revolving' Director Chair, Community Service, FBLA, FBLA's
 50 July Conference and attendance and an embedded Math/ Eng credit followed.

- 1 • **Accounting & Finance**
 2 Mr Hogan noted that current spring program enrollment is fourteen students. He
 3 reported on potential obstacles to enrollment and also on the direction of the program:
 4 • *Obstacles*
 5 - Accounting currently taught as a half-day morning program/ scheduling
 6 - Competition for students in AP type classes
 7 - Graduation requirements have decreased (26 → 24 credits)
 8 - Sending schools with conflicting scheduling methods
 9 • *Direction of Program*
 10 - Students can participate in VITA, a Voluntary Income Tax Assistance
 11 Program upon passing IRS test
 12 - A dual enrollment program with CCV for three credits was piloted this spring
 13 - Continue offering flexibility in scheduling for students
 14 - Offer Accounting/ Business Programs to other CDC programs that have a
 15 business component in their curriculum
 16 - Offer an online Accounting and Finance Program to sending schools with
 17 distance or scheduling problems
 18 - Offer Coop placement

19
 20 Brief discussion about the online classroom idea followed.

- 21
 22 • **Cooperative Education**
 23 Ms Klein spoke in-depth of her program including scheduling options, placement stats,
 24 2009-2010 employer participants, seminar overview, Program rotations, Outreach
 25 activities and Goals & Challenges. She explained:
 26 • *Co-ops*
 27 1 Paid – This is the ‘Gold’ standard
 28 2 Unpaid – Most fall here; includes ‘rotation’
 29 3 Job shadowing – some
 30 4 Apprenticeship – very few
 31
 32 - Coop Seminar is usually one block and starts in sophomore year
 33 - Accounting currently taught as a half-day morning program/ scheduling
 34 - Competition for students in AP type classes
 35 - Graduation requirements have decreased (26 → 24 credits)
 36 - Sending schools with conflicting schedule methods

37
 38 Goals included developing a minimum of one gold standard coop for each tech
 39 program, establishing a more systematic approach for accepting students into the coop
 40 program and developing ‘year end’ coop days where students compete for coop
 41 placement opportunities for their senior year.

- 42
 43 • **Cisco Networking/ Artificial Intelligence**
 44 Mr Sebborn reported on Cisco Network Academy and Artificial Intelligence which
 45 included employment outlooks:
 46 • *Network Academy*
 47 - Current enrollment is 12 students
 48 - Provides two main certifications: TIA A+ (Computer Technician
 49 Certifications) and Cisco Certified Network Associate (CCNA)
 50 - Sixteen credits available through dual enrollment with CCV however, CCV

- 1 now requires Accuplacer test and costs \$100 per semester
- 2 - Both certifications now need to be renewed every three years which adds
- 3 value to the certification (more current knowledge in the field)
- 4 - Students repaired ten computers, removed viruses etc form seven
- 5 computers, installed hardware in four computers and replaced a laptop
- 6 screen. Work was done for the cost of parts only and provided invaluable
- 7 experience.

- 8
- 9 • *Artificial Intelligence*
- 10 - Current enrollment is 15 students
- 11 - Currently developing an articulation agreement with Hudson Valley
- 12 Community College
- 13 - The Southwest Center for Microsystems Education (SCME) has invited
- 14 Sebborn to co-present workshops at the University of New Mexico this
- 15 summer.

16

17 Mr Sebborn spoke of the difficulty in scheduling with concurrently running AP Calculus

18 and Physics courses at MAUHS. The possibility of running a 'fifth block' was suggested

19 by a student. Sebborn also spoke of the Integrated Design (Model Railroad) course as

20 a recruitment tool when the State approves funding. He also reported the many 2010

21 highlights of the programs, in particular: the coop at Sunderland Elementary and the

22 new logo and lab coats. Sebborn also demonstrated the student made, motion

23 sensitive board he brought.

24

25 Discussion about CCV requiring entrance testing, an articulation agreement with

26 Hudson Valley and students being paid for coops followed. Sebborn believes paid

27 coops tell the students they have value and boosts their self confidence.

28

29 Lamb thanked all on behalf of the Board.

30

31 **Committee Reports**

32 **Facilities**

33 Kinney reported on last Thursday's meeting where the second floor classroom space,

34 the 40' x 60' metal storage building, and the contract for roof repair were discussed.

35

36 Barone confirmed that the footings for the second floor were poured and are in place.

37 Discussion as to 'why the addition?' followed with it being noted that the building was

38 originally designed for second floor classroom space above Auto Tech and Design &

39 Fabrication. The action at present is just to do the study.

40

41 **Peaslee moved and Corcoran seconded a motion to direct the Superintendent to**

42 **engage the services of Black River Design to conduct a study, develop plans and do**

43 **a cost estimate for adding second floor classroom space to the Career Development**

44 **Center as originally planned at a cost of \$4,500. All in attendance voted in favor.**

45

46 **Peaslee moved and Goodhue seconded a motion to authorize Lamb to sign the**

47 **roofing agreement with Mount Anthony Union High School. All in attendance voted**

48 **in favor.**

49

50 **Education**

51 Information as covered in the report (letter from Barone to Vilaseca dated May 1, 2010).

1 Letourneau inquired if there was any response yet from the Commissioner re the
2 waiver? Barone reported that a copy of the May 1 letter was resent last Friday with the
3 addition of a line that asserts we believe that since there is no language in legislation
4 that prohibits us from setting our own tuition we may have the ability to do without his
5 consent. Barone hopes the second letter will prompt a quicker response.
6

7 **Director/ Superintendent's Report**

8 Barone commented on last Thursday's fabulous Community Breakfast put on by the
9 students. He then focused on Item #3, Outreach Coordinator, of his report. Barone read
10 paragraph 3, which recommends Meghan Metcalfe for the position. He also reiterated that
11 his Director Reports were available online at the CDC website (www.svcdc.org).
12

13 **Chairman's Report**

14 Lamb reported that he and Letourneau traveled to Montpelier to testify before the House
15 Education Committee regarding H.650, the bill put forward by Representative Ann Mook.
16 After hearing testimony, the Committee decided it needed a lot more information and will be
17 sending this bill along with others that deal with technical education to a Conference
18 Committee for review this summer. A report will be presented to the Education Committee
19 in January 2011 for action.
20

21 Lamb asked the Board to vote to present to Donna Oyama a formal letter thanking her for
22 her years of service from the Board. Lamb noted that it was an oversight on his part and
23 he would like to correct it.
24

25 **Corcoran moved and Goodhue seconded a motion to send former Director Donna
26 Oyama a formal letter from the Board thanking her for her years of service. All in
27 attendance were in favor.**
28

29 Lamb noted that he and Barone will be visiting with the Bennington Rutland Supervisory
30 Union in Dorset next Monday at 7PM per their invitation.
31

32 **Nomination**

33 Lamb recused himself from the discussion and voting and asked Vice Chair Goodhue to
34 conduct the running of the meeting for both the Executive Session and the vote.
35

36 **Executive Session**

37 **At 7:58pm Peaslee moved and Kinney seconded a motion to enter Executive Session
38 to discuss Personnel. All present, excluding recused Lamb, were in favor.**
39

40 **At 8:07 Peaslee moved and Kinney seconded a motion to exit Executive Session. All
41 present, excluding recused Lamb, were in favor.**
42

43 **Peaslee moved and Alexander seconded a motion to award the Outreach
44 Coordinator position to Meghan Metcalf. Hand votes were cast with six in favor,
45 Larry Johnson and Kinney against and Lamb recused from vote.**
46

47 **Adjourn**

48
49 **At 8:09pm, Kinney moved and Peaslee seconded a motion to adjourn. All in
50 attendance were in favor.**
51

