

1 **Southwest Vermont Regional Technical School District (SWVRTSD)**
2 **Regional Governing Board Meeting Minutes: Monday, April 19, 2010**
3 Assembly Room, Career Development Center

4
5 Members Present: Gloria Alexander; Justin Corcoran; Claude DeLucia; Kevin Goodhue;
6 Rickey Harrington; Leon Johnson; Fran Kinney; Frank Lamb; Ed Letourneau; Jon Peaslee.

7
8 Members Absent: Larry Johnson (excused).

9
10 Staff and Others Present: Greg Lewis, Business Manager; Bob Mazur, Assistant Director
11 Adult Education; Bob Montgomery, Assistant Director; Sandy Redding, Office Manager.

12
13 Videotaping: CAT TV

14
15 Recorder: Barb Schlesinger

16
17

At 6:30pm, Lamb called the meeting to order and welcomed all.

18
19 **Public Comments** There were none.

20
21 **Agenda Changes/ Additions**

22
23 **Peaslee moved and Goodhue seconded a motion to move the Agenda. All were in**
24 **favor.** There was no discussion.

25
26 **Consent Agenda**

- 27 - Minutes of the March 11, 2010 Strategic Planning Committee Meeting
28 - Minutes of the March 15, 2010 Regional Governing Board Meeting (*as amended*)
29 - SWVRTSD Payroll Warrant # 119 03/25/2010 in the amount of \$ 17,281.13
30 - SWVRTSD Payroll Warrant # 1038 03/25/2010 in the amount of \$ 69,191.63
31 - SWVRTSD Payroll Warrant # 120 04/08/2010 in the amount of \$ 16,214.79
32 - SWVRTSD Payroll Warrant # 1040 04/08/2010 in the amount of \$ 60,106.12
33 -
34 - SWVRTSD Vendor Warrant # 1039 03/29/2009 in the amount of \$ 25,593.19
35 - SWVRTSD Vendor Warrant # 1041 04/19/2010 in the amount of \$ 62,419.24

36
37 Minutes from the March 15 meeting will be amended to reflect meeting day as Monday
38 (*page 2, line 25*).

39
40 **Peaslee moved and Kinney seconded a motion to accept the Consent Agenda. All**
41 **were in favor.**

42
43 **Treasurer's Report**

44 Leon Johnson inquired if the interest rates were going up. Lewis responded that there was
45 no indication of such.

46
47 **Revenue & Expenses**

48 There were no questions.

49
50 **Harrington moved and Corcoran a motion to accept the Treasurer's Report and the**
51 **Revenue and Expenses Report. All were in favor.**

1 **Field Trip Requests**

2 DECA	April 23 → April 28	Louisville KY	6 students
3			
4 Law Enforcement	April 26 → April 29	Washington DC	4 students
5			
6 Pre-Law	April 29 (day trip)	NYC	8 students
7			
8 Cosmetology	May 7 → May 8	Hampton NH	10 students
9			

10 **Harrington moved and Goodhue seconded a motion to approve the DECA, Law**
11 **Enforcement, Pre-Law and Cosmetology field trips. All were in favor.** Johnson
12 commented that they looked good.

13
14 **Motions**

15 Lamb noted that the motions were related to four (4) awards for the student groups. The
16 following motions were read and acted upon:

17
18 ***Motion 1:***

19 That by Unanimous Consent, the Regional Governing Board of the Southwest Vermont
20 Regional Technical School District, direct the Superintendent to convey their profound
21 gratitude and congratulations to the students and the advisors of the FFA fro their hard
22 work and splendid showing at the Capital District Garden & Flower show at the Hudson
23 Valley Community College in Troy.

24
25 **Goodhue moved and Peaslee seconded Motion #1. All were in favor.**

26
27 ***Motion 2:***

28 That by Unanimous Consent, the Regional Governing Board of the Southwest Vermont
29 Regional Technical School District, direct the Superintendent to convey their profound
30 gratitude and congratulations to the students and the advisors of the DECA club for
31 their recent showing at the Vermont statewide DECA competition in Burlington.

32
33 **Corcoran moved and Goodhue seconded Motion #2. All were in favor.**

34
35 ***Motion 3:***

36 That by Unanimous Consent, the Regional Governing Board of the Southwest Vermont
37 Regional Technical School District, direct the Superintendent to convey their profound
38 gratitude and congratulations to the students and the advisors of the SkillsUSA for their
39 recent showing at the Vermont statewide SkillsUSA competition in Burlington.

40
41 **Goodhue moved and Peaslee seconded Motion #3. All were in favor.**

42
43 ***Motion 4:***

44 That by Unanimous Consent, the Regional Governing Board of the Southwest Vermont
45 Regional Technical School District, direct the Superintendent to convey their profound
46 gratitude and congratulations to the students and the advisors of the FBLA for their
47 recent showing at the Vermont statewide FBLA competition in Burlington.

48
49 **Johnson moved and Peaslee seconded Motion #4. All were in favor.**

50
51

1 **PowerPoint Presentation: Five (5) Year Enrollment, Program by Program**

2 Montgomery and Mazur presented Dr Barone's Five Year Enrollment PowerPoint which the
3 board members had received in entirety in their packets.
4

5 Mazur concentrated on the Adult Education program which includes adult education, the
6 Learning Institute, online courses, adults in daytime technical programs and custom training
7 for employers. Of the adult programs, only the adults attending day programs affects
8 daytime high school tuition. Enrollment has increased; total adult education program
9 enrollment for FY 2009 was 839 (662 FY 2005); VT training program for FY 2009 was 212
10 (FY 2008 185), Online enrollment for 2009 was 165 (FY 2005 84) and Daytime adults for
11 Spring 2010 was 11 (Spring 2009 was 13).
12

13 At the suggestion of Johnson, Montgomery went through each displayed slide for the
14 benefit of the viewing audience. Montgomery continued through the presentation which
15 included both long and short block classes, noting enrollment increases and declines,
16 trends, explaining concurrently run classes and answering questions. Average long block
17 enrollment has grown from 33.5 (2006) to 386.5 (2010), short block have grown from 146.5
18 (2006) to 232 (2010). Total student FTEs have also grown from 364.9 (2006) to 438.1
19 (2010). In conclusion, the report noted that efforts to boost enrollment have been
20 successful, 17 of the 23 programs have shown upticks. The report concluded by stating
21 the general belief of the CDC administration that the need for and the efforts of an effect
22 Outreach Coordinator is critical to continued growth and success.
23

24 There was brief discussion as to the length of short block and long block classes. Johnson
25 raised the point of enrollment decline in some sections: he would like an explanation and
26 more in-depth research as to why some sections/ programs/ short blocks are experiencing
27 this decline. Goodhue will have the Education Committee add this to the agenda for their
28 meeting next week and then report back to the full board.
29

30 **Action Item**

- 31 • Selection of vendor for purchase of fifty (50) computers
32 Lewis summarized the quotes for the 50 computers, with his recommendation being
33 Dell. There was brief discussion as to if the Dell model offered all that was needed
34 or if it was recommended solely for price. Lewis noted that the majority of CDC
35 computers are Dells and that the quoted computers are equivalent – Dell gives a
36 better deal.

37	Dell Optiplex 780	\$40,918.50
38	HP 8000	\$50,499.00
39	HP dc7900	\$41,498.00
40	Systemax Venture	\$50,248.50

41
42 **Johnson moved and Kinney seconded a motion to approve the selection of Dell for**
43 **the computer purchase. All were in favor.**
44

- 45 • Selection of an Outside Audit firm
46 Lewis gave a brief history that recounted the Board's request three years ago to
47 send out RFPs for audit services when the 3-year period was complete. He then
48 summarized the costs of the three proposals received. Lewis recommends The
49 Bonadio Group because they were the lowest bidder, they have an all-inclusive fee,
50 they provide unlimited phone support, they have a dedicated governmental team
51 with tax expertise, and they provide quality control for reports and financial

1 statements which provides an extra level of expertise.

2
3 Brief discussion noted that The Bonadio Group provided the 2003 and 2004 CDC
4 audits and they also do SVSU's. Lamb noted that the Finance Committee met this
5 evening prior to the RGB board meeting and voted to recommend The Bonadio
6 Group.

7
8 **Johnson moved and Kinney seconded a motion to accept The Bonadio**
9 **Group's proposal for the fiscal years 2009 thru 2012. All were in favor.**

10
11 **Director/ Superintendent's Report**

12 Montgomery directed the board to the Director's Report, which Barone prepared before he
13 left for his China trip, in the packet. Montgomery noted the report contained many photos
14 of events and that it was a good year for lofty awards.

15
16 Montgomery announced that the Community Breakfast will be held on May 14 at 7:30am.
17 He requested that those planning on attending RSVP by May 3, 2010.

18
19 **Chairman's Report**

- 20 • Lamb reported that Letourneau, Goodhue and himself might be traveling to
21 Montpelier this week to testify on behalf of Act H.650. He will hear tomorrow.
22
23 • Redding will provide a list out with committee assignments in next month's packet;
24 there have been no changes because there have been no changes of board
25 members this year.
26
27 • Lamb asked the board if they would direct the program Advisory Committees to
28 come up with employment and job projections for the area for the next two to five
29 years as they see it and to present the board with a brief written report. This would
30 give the board a rough idea of where we are going, what we should be doing and
31 what we should be looking for.

32
33 Kinney reported that he has been asked by approximately a dozen people if CDC
34 has a plumbing and/ or electrician program. At present there is no stand-alone
35 program. Harrington noted there is also no program for masonry. There was brief
36 discussion about trade programs and employers looking for employees that would
37 report daily and on time in these and other trade fields. Also discussed were
38 apprenticeships, the need for skilled trade labor and the different sections of the
39 Building Trades program. Goodhue will add this topic to the agenda of next week's
40 Education Committee meeting.

41
42 **Consensus of the Board is that the Advisory Committees will be asked for a brief**
43 **written report as to employment and job projections.**

- 44
45 • Challenge for Change
46 Lamb asked for the Board's permission to direct the administrative team (Barone,
47 Lewis, Mazur, and Montgomery) in consultation with other Board subcommittees (ie
48 Education and Finance) to prepare a 'reaction plan' for the Challenges for Change
49 initiative currently being considered in the House if it actually takes place. When/ if
50 the Department of Education starts to put out directives, CDC should be prepared

1 with reactions. Lamb does not want the CDC to be whacked; he would rather be
2 proactive and have a plan if Challenges for Change comes to fruition.

3
4 Heated discussion followed with Peaslee voicing his strong opposition to mandates
5 from above without the money to do them. He feels it is time to take people to task
6 and we should start here.

7
8 Letourneau voiced his concerns re if the Department of Education were to require
9 budget cuts.

10
11 Montgomery cannot believe that something like that could be voted on in legislature,
12 he is not sure the legislators could remember all the changes that were proposed
13 and voted on. He is interested in whether or not it has a chance in the Senate, what
14 the reaction of local school boards is to this and what SVSU is doing to get
15 prepared.

16
17 Lamb asked if the board would like to give its consensus or would they rather vote.

18
19 Harrington voiced that the Boy Scout's motto is to be prepared, but if you don't
20 know what is coming, how can you be prepared?

21
22 **Harrington moved and Kinney seconded a motion to cross the bridge when
23 we got to it. Hand vote was taken with six voting against the motion and four
24 voting for. The motion was defeated.**

25
26 **Lamb voiced that the consensus of the board was to have administration
27 return to the Board with a plan when/ if the Challenge for Change happens.**

28
29 **Executive Session** There was none

30
31 **Adjourn**

32
33 **At 7:30pm, Corcoran moved and Peaslee seconded a motion to adjourn. All were in
34 favor.**

35
36 **Attachments:**

- 37 - RGB Meeting Minutes March 15, 2010
- 38 - Strategic Planning Committee Meeting Minutes March 11, 2010
- 39 - Payroll Warrants # 119 & # 1038 Dated March 25, 2010
- 40 - Payroll Warrants # 120 & # 1040 Dated April 8, 2010
- 41 - Vendor Warrant # 1039 Dated March 29, 2010
- 42 - Vendor Warrant # 1041 Dated April 19, 2010
- 43 - Revenue & Expenses
- 44 - Treasurer's Statement of Cash Flow
- 45 - Director/ Superintendent's Report
- 46 - Field Trips (4)
- 47 - PowerPoint Presentation: 5 Year Enrollment Program by Program
- 48 - Motions (4)
- 49 - Action Item: Purchase of 50 computers