

1 **Southwest Vermont Regional Technical School District (SWVRTSD)**
2 **Regional Governing Board Meeting Minutes: October 19, 2009**

3 Stamford Elementary School, 986 Main Road, Stamford VT

4
5 Members Present: Gloria Alexander; Justin Corcoran; Claude DeLucia; Rickey Harrington;
6 Frank Lamb; Ed Letourneau; Jon Peaslee.

7
8 Members Absent: Kevin Goodhue; Larry Johnson; Leon Johnson; Fran Kinney.

9
10 Staff and Others Present: Greg Lewis, Business Manager; Bob Montgomery, Assistant
11 Director; Dawson Raspuzzi, Banner Reporter (arrived @ 6:35); Sandy Redding, Office
12 Manager; Addie VanDeurzen, Engineering & Design Instructor.

13
14 Videotaping: Carol Sherwood (CDC Staff)

15
16 Recorder: Barb Schlesinger

17
18 At 6:30pm Lamb called the meeting to order and welcomed everyone. Lamb also thanked
19 the Stamford school folks for hosting the meeting.

20
21 **Public Comments** There were none.

22
23 **Agenda Changes/ Additions**

24 Lamb requested adding an Action Item: Online and Interactive television in the Northshire.

25
26 **Peaslee moved and Harrington seconded a motion to set the Agenda. All were in
27 favor.**

28
29 **Presentation**

30 VanDeurzen noted that she is in her second year teaching full time at the CDC; she has
31 taught for eight years in the Adult Education program.

32
33 VanDeurzen led the Board through a PowerPoint presentation of the Wind Generation
34 project at the Middle school that she and her students are involved with. She noted that the
35 equipment was procured prior to her involvement. Three main tasks were involved in
36 getting the project underway, 1) bringing the turbine back from Solar Fest, 2) getting the
37 equipment up and running at the Middle school, and 3) collecting wind speed data. Many
38 were involved in accomplishing these tasks including Engineering & Design, Building
39 Trades, Forestry, MAU Science students and CV Solar of Rutland.

40
41 Addie also spoke of the snafus that have surfaced and what steps were/ are being taken to
42 correct them and noted that problems can be great learning experiences for the students.
43 The next steps are to work out the remaining equipment issues, continue data collection at
44 the MAUMS site and evaluate the site's power producing potential.

45
46 There was a brief question and answer session with topics of kw production, equipment and
47 operating costs, the project's intent to monitor rather than produce, solar powering of the
48 data collection equipment and the involvement of many CDC students.

49
50 Corcoran extended thanks for the presentation.

51

1 **Consent Agenda**

- 2 - Minutes of the September 21, 2009 RGB Meeting
3 - Minutes of the October 10, Special Meeting
4 - SWVRTSD Payroll Warrant # 106 9/28/2009 in the amount of \$ 12,153.00
5 - SWVRTSD Payroll Warrant # 1011 9/28/2009 in the amount of \$ 70,003.24
6 - SWVRTSD Payroll Warrant # 107 10/19/2009 in the amount of \$ 11,877.15
7 - SWVRTSD Payroll Warrant # 1013 10/19/2009 in the amount of \$ 60,894.73
8
9 - SWVRTSD Vendor Warrant # 1012 9/28/2009 in the amount of \$ 36,477.00
10 - SWVRTSD Vendor Warrant # 1014 10/19/2009 in the amount of \$ 21,550.60

11
12 **Corcoran moved and Peaslee seconded a motion to accept the Consent Agenda. All**
13 **were in favor.**

14
15 **Revenue & Expenses/ Treasurer's Report**

16 Lamb noted this was FYI, no action was necessary, and called for questions.
17 There were none.

18
19 **Field Trips**

- 20 • Human Services Boston MA Thurs, 10/22/2009 → Fri, 10/23/2009

21
22 **Peaslee moved and Corcoran seconded the motion to approve the Human Services**
23 **field trip. All were in favor.**

24
25 There was no discussion.

- 26
27 • FBLA Baltimore MD Thurs, 11/5/2009 → Sun, 11/8/ 2009

28
29 **Peaslee moved and Alexander seconded the motion to approve the FBLA field trip.**
30 **All were in favor.**

31
32 There was no discussion.

- 33
34 • DECA Buffalo NY Fri, 11/6/2009 → Sun, 11/8/2009

35
36 **Peaslee moved and Alexander seconded the motion to approve the DECA field trip.**
37 **All were in favor.**

38
39 There was no discussion.

40
41 **Policies to be Adopted**

- 42 ♦ 5084C Personal Use of Wireless Communication
43
44 ♦ 5088C Hazing Policy
45
46 ♦ 6000C Curriculum

47
48 **Peaslee moved and Letourneau seconded a motion to table action on the three**
49 **policies until November's RGB meeting. All were in favor.**

50

1 **Action Items**

- 2 ♦ Select Vendor and award purchase for lift

3
4 **Peaslee moved and Alexander seconded a motion in favor of Total Tool's quote (\$26,077.50) for a Hunter Scissor Lift for the existing alignment machine. All were in favor.**

7
8 **Peaslee moved and Alexander seconded a motion in favor of Steve White Forestry Equipment's quote (\$4,750.00) for a Log Conveyor. All were in favor.**

- 10
11 ♦ Referral to Policy Committee: Adult Education Background Checks

12
13 There was brief discussion as the need for this, why it was being done and the need to
14 define 'adult'. Lamb noted that a new policy would have to be built to address the issue
15 raised and then approved by the Board for any changes to occur. Harrington requested this
16 be placed on the Action List.

17
18 **Peaslee moved and Corcoran seconded a motion to refer to the Policy Committee the matter of Adult Education Background Checks. All were in favor.**

- 19
20
21 ♦ Formation of Ethics Committee

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23 Letourneau spoke briefly about the background and role of an Ethics Committee, explaining
24 that its purpose would be to define duties and responsibilities, ie codes of conduct, rules, et
25 al. All corporations have them. This ad hoc committee would create documents that teach
26 the 'right thing'. Volunteers for this ad hoc committee are Peaslee, Corcoran and
27 Letourneau.

- 28
29 ♦ Online interactive TV and onsite labs in the Northshire.

30
31 Lamb postulated that online interactive TV and onsite labs in the Northshire could possibly
32 increase enrollment by overcoming the current distance and scheduling problems
33 preventing a higher Northshire enrollment at CDC. Programs such as pre-law (for
34 interactive TV) and culinary (for onsite labs) would be good candidates.

35
36 There was brief discussion as to Springfield's 'traveling' instructor, lab time/ leasing space
37 and consulting with Foley regarding onsite interactive facilities.

38
39 **Peaslee moved and Corcoran seconded a motion to request the Superintendent to submit a plan and proposal regarding online interactive TV and onsite labs in the Northshire. All were in favor.**

40
41
42 **Committee Reports**

43
44
45 → Strategic Planning

46 Alexander reported on the October 15th meeting, noting they are planning for the format they
47 will use. The one chosen will list goals and indicators. They plan to work with NEASC
48 recommended goals and condense the eight into five. Bruce Lee-Clark and Stephanie
49 Peters are doing the preliminary work and when they are done, it will be shared. Gloria
50 noted the committee is 'well on its way'.

1 **Director/ Superintendent's Report**

2 Lamb noted that Dr Barone's report is available online; therefore, there is no need to review
3 tonight.

4
5 **Other**

6 The Superintendent Evaluation Committee was discussed briefly. There was some
7 confusion between this evaluation committee and the Superintendent Oversight Committee
8 created in April charged with working with Carpenter to develop evaluation criteria for the
9 superintendent and to evaluate Barone's and Montgomery's contracts.

10
11 Corcoran, Harrington and Peaslee will serve on the Superintendent Evaluation Committee
12 and will report to the Board in January. Redding has the template created by the
13 Superintendent Oversight Committee.

14
15 **Executive Session There was none.**

16
17 **Adjourn**

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19 **At 7:07pm motion was made and seconded to adjourn. All were in favor.**

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23
24 **Attachments:**

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|----|---|-------------------------------------|------------------------------|
| 25 | - | RGB Meeting Minutes | September 21, 2009 |
| 26 | - | RGB Meeting Minutes | October 10, 2009 |
| 27 | - | Payroll Warrants # 106 & # 1011 | Dated September 28, 2009 |
| 28 | - | Payroll Warrants # 107 & # 1013 | Dated October 19, 2009 |
| 29 | - | Vendor Warrant # 1012 | Dated September 28, 2009 |
| 30 | - | Vendor Warrant # 1014 | Dated October 19, 2009 |
| 31 | - | Revenue & Expenses | |
| 32 | - | Treasurer's Report | |
| 33 | - | Policies for Adoption | Numbers: 5084C; 5088C; 6000C |
| 34 | - | Field Trip Request (3) | Human Services, FBLA, DECA |
| 35 | - | Lift and Conveyor information | Summary, Vendor quotes |
| 36 | - | Vermont General Law Provisions | |
| 37 | - | Class Schedules for Semester 1 | |
| 38 | - | District School Board meeting dates | |
| 39 | - | Director's Report | |
| 40 | - | Letter to the Banner | |